** University of Central Punjab, Lahore**

**Directorate of Research**

**Research Publication Incentive Form**

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| **Applicant Name:** **Designation: Date of Joining - UCP:** **Faculty:** [ ]  **FMS** [ ]  **FOE** [ ]  **FOIT** [ ]  **FASS** [ ]  **FLS** [ ]  **FOP** [ ]  **FOMC** [ ]  **FOL****Email:**  |

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| **Published as:** [ ]  **Principal Author** [ ]  **Supervisor** |
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| **5th**  |  | [ ]  **UCP**  |
| **If Principle Author is a UCP student****Reg. No. of Student: Program Title:**  |

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| **Title of Research Paper** |  |
| **Title of Research Journal**  |  |
| **Category of Journal** | [ ]  **W Category (Impact Factor) – HEC Recognized**[ ]  **X Category – HEC Recognized**  |
| **Month-Year of Publication** |  |
| **Impact Factor** |  |
| **ISSN**  |  |
| **URL/DOI of Published Paper** |  |
| **URL of Journal Main Page**  |  |
| **Incentive Amount**  | **Rs:** |

**Signature of Applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_**

**Recommended by Concerned DEAN: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Name & Signature**

**Verified by Research Director UCP: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Name & Signature**

**Approved by Pro-Rector UCP: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Name & Signature**

**Documents Required by the Directorate of Research**

Please hand over the following documents in printed/hard form to:

**Daud Sibtain**

**Research Associate**

Office: Cabin No: 37,

Gym Faculty – Sports Complex, Ext: 351.

1. “Research Publication Incentive Form” duly signed by the Applicant and Dean of the concerned department.
2. Printed/hard copy of published paper indicating volume/issue no. and year.
3. Main page of the Journal indicating impact factor and ISSN.

Please send email at research@ucp.edu.pk with the Subject: Journal Publication and attach the following documents in email:

1. “Research Publication Incentive Form” in soft form. Note: Signatures are not essential – Please do not scan as information needs to be copied from the form.
2. Soft copy of published paper indicating volume/issue no. and year.
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After receiving the documents, the Directorate of Research will scrutinize the documents. Thereafter, the applicant will be informed through email regarding the award status of the published paper.